

ALG's COVID-19 Response Plan

Limit Potential Contact Points

- Class sizes of no more than 10 people total (8 students, 2 adults)
- Each class will use their own outdoor space, which will rotate weekly
 - We will spend as much time outdoors as possible
- Classes will have their own classroom and dedicated bathroom
 - Children and designated teachers stay in assigned classroom/outdoor area/bathroom only
 - Children and designated teachers eat and sleep in assigned classroom
 - Teachers will bring their own lunches that will be kept in the classroom, each room will have a microwave for teacher use only, and cleaning supplies for the classroom
 - Children nap in their designated classrooms
 - Bathrooms will have touchless faucets and soap dispensers, and seat covers
 - Fans will be used to assist with airflow and windows will be open within reason to assist with ventilation
 - Humidifiers and air purifiers will be used
 - The side yard spaces will have hand washing stations
- All children will be dropped off and picked up outdoors at different points of entry per class.
 - A schedule of drop-off/pick-up location will be shared with parents at the beginning of the year and signs will be hung at each entry point noting which class enters there that day/week
 - Only one adult allowed to drop off or pick up at a time
 - No congregating of adults or children at drop-off or pick-up (families maintain 6 ft social distancing)
- No parents allowed indoors at the school
 - Note: We will schedule a zoom tour with families before the first day of school so students and parents can see the space and meet their teachers before the first day. In addition, the first ½ day of school, one masked parent will accompany their new student for the school day so the student can meet their teachers and get to know the school in a relaxed, comfortable manner. We will also send photos and videos weekly or bi-weekly
- Teachers use phone/text to communicate between classrooms and with the managing teacher
- Large meetings in-person discouraged.
 - Each class will still have a socially distanced circle time with only the students and teachers, usually outside
 - Singing will only be done outside
- Staff meetings held outside at a physical distance or by phone/zoom
- Encouragement of natural social distancing
 - Teachers will do their best to structure activities so that no more than 4 students are working in an area, or will lead an activity that naturally encourages social distancing (for example: shadow tag)
 - Circle time will have set places to sit indicated by stumps/chairs/circles on the ground which are spaced 6 feet apart
 - Each student will have their own art materials (personal playdough, scissors, crayons/oil pastels)

Personal Protection

- All staff and subs(if used) will wear face masks or face shields at all times (other than while eating)
- Students that are able will wear a labeled face mask when playing indoors
- Students will wash hands at scheduled times throughout the day
 - Sanitized upon arrival
 - Washed with soap and water @ 10 (before snack), 12 (before lunch), 1 (for 3 o'clockers)
 - Washed at other times as needed (after handling pets, using the bathroom, blowing their nose, doing a messy project, etc...)
- For illness, children or staff must be isolated at home for at least 48 hours or cleared by a doctor. If there is suspected COVID exposure they must be cleared by a doctor before returning

Arrival/Drop off Protocol

- Parents sign at the beginning of the school year
 - I understand that my child's teachers will perform a daily temperature check for all children and staff entering the childcare facility. By bringing my child to school, I certify that the child has not exhibited any of the following symptoms: Fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, nasal congestion, nausea or vomiting, diarrhea, or otherwise feeling unwell. If my child exhibits any of the above symptoms, I will consult my physician and if advised be tested for COVID-19 before bringing the child back to school.
 - I will also notify the school if a member of my household has been diagnosed with COVID-19
- Teachers will sign children in and out, noting who picked them up and dropped them off in legible handwriting.
- Children will use hand sanitizer when they arrive at school
- Drop off/Pickup at different points of entry, outside whenever possible

Cleaning

- Mornings
 - Classroom teachers will disinfect their class' bathroom, tables and chairs
 - Classroom teachers will clean areas that had been used the day before that have not been cleaned yet (ex playhouse, art area, etc...)
- Afternoons
 - Classroom teachers will clean tables, chairs, floor
 - Clean toys that were used that haven't been cleaned yet
 - Clean all high contact areas (door knobs, railings, gates, bike handles etc...)
- Throughout the day
 - After the bathroom is used it will be sprayed with hydrogen peroxide
 - When possible toys/materials will be cleaned right after use
- On Sunday evenings the whole school will be professionally cleaned, including bathrooms

Toys/Materials

- Remove any toys that might be difficult to clean.
- Children use personal school items when possible. (for example: each child has their own art supplies, box of legos/duplos, etc...)

Protocol For Reported Cases

- If it is reported a student has tested positive for Covid-19, that student's class will close for the day and all families will be informed that a student in a certain class was tested positive. ALG will notify DC Health by emailing coronavirus@dc.gov with the following information:
 - "COVID-19 Consult" in the email subject line
 - Name and direct phone number of the best point of contact for DC Health to return the call
 - Short summary of incident/situation
- An investigator from DC Health will follow-up within 24 hours to all appropriately submitted email notifications.
- In consultation with DC Health, ALG will inform parents when the class will reopen
 - Guidance for Contacts of a Person Confirmed to have COVID-19, is available at <https://coronavirus.dc.gov>
 - Information on options for COVID-19 testing in the District of Columbia, is available at <https://coronavirus.dc.gov/testing>
 - DC Health will instruct child care centers on dismissals and other safety precautions in the event a known COVID-19 individual came in close contact with others at the facility.
- If any child or staff member has been in close contact with a person who is positive for COVID-19, then the child or staff member should not enter the childcare facility until evaluated by their healthcare provider, or until they have completed their quarantine period without becoming symptomatic or diagnosed with COVID-19.
- If any student or staff member has been in close contact with a person who is awaiting a COVID-19 test result, then the student or staff member should not enter the childcare facility until the close contact tests negative. If the close contact tests positive, then they should seek guidance from their healthcare provider or DC Health.
- Staff or students diagnosed with COVID-19 should not enter the childcare facility until they have been cleared from isolation.

Distance Learning

- If a class is closed for more than a day or two, distance learning will commence. ALG will utilize Trello and Zoom to provide a combination of at home activity ideas and live activities led by a teacher via zoom.
- If school needs to be closed for several months, ALG will do what it can to offer tuition relief, however, families are responsible for continuing to pay tuition until such time.